



St Stephen in Brannel Parish Council

Mrs Linda Ranger - Clerk and RFO
E-mail: clerk@ststepheninbrannel-pc.org.uk
www.ststepheninbrannel-pc.org.uk

Office 2, Brannel Room
22 Fore Street, St Stephen
St Austell, PL26 7NN
Tel: 01726 823003
Fax: 01726 821233

7 June 2017

To all Members of Council

Dear Members

You are hereby summoned to a meeting of the Finance & General Purposes Committee to be held in the Brannel Room, Fore Street, St Stephen on Wednesday 14 June 2017 commencing at 7.30 pm for the purpose of transacting the following business.

Yours faithfully,

LCRanger

Linda Ranger
Clerk/RFO

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

Members are reminded that the Council has a general duty to consider the protected characteristics of the 2010 Equalities Act in the exercise of any of its functions:

- 1. Election of Committee Chairman for 2017/18**
- 2. Election of Committee Vice Chairman for 2017/18**
- 3. Apologies.**
To receive and approve apologies for absence and note apologies not received.
- 4. Declarations of Interest.**
To receive any declarations of interest from Members.
- 5. Dispensation Requests**
The Clerk will consider and report on any requests for dispensation in line with the Council's Code of Conduct 2012.
- 6. Public Participation¹**
Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda.

¹ Total time allowed will be 15 minutes (limit of 5 minutes per person) which may be varied at the discretion of the Chairman.

7. Previous Meeting Minutes

To adopt the Minutes of the Finance and General Purposes Committee meeting held on Wednesday 22 March 2017.

8. Matters arising – For Information Only.

To note any matters arising from the minutes.

9. Payment of Accounts

To approve payment of any urgent accounts.

10. Grant Panel

To appoint Members to the Grant Panel whom will consider applications and put forward recommendations to the Committee. (Three Members plus one substitute)

11. Financial Risk Management

To appoint Members to carry out

a) the internal control check (Two Members plus one substitute)

b) the Financial Risk Assessment and the Review of the Effectiveness of the Internal Control System including the Audit Plan (Two Members plus one substitute)

12. Grant Applications

To discuss and agree recommendations on grant applications received.

13. Carparks

a) To receive details of complaints regarding the former King Arms carpark, St Stephen and discuss recommending solutions to Full Council

b) To consider quotations for the resurfacing and re-lining of Churchtown Craft Workshops car park.

14. Dog Signs, Whitemoor Recreation Ground

To consider a request from Whitemoor Recreation Ground for replacement signs.

15. Information & Answers - For information only

To receive information including an update on any meetings attended by Members as representatives of the Parish Council.

16. Public Bodies (Admission to Meetings) Act 1960.

In view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

a) Confidential Matter

Committee Members

Cllr Mrs Allsopp

Cllr McLening

Cllr Mills

Cllr Sibley

Cllr Simpson

Cllr Wonnacott MBE

Vacancy

Substitutes

Vacancy x 2