

ST STEPHEN IN BRANNEL PARISH COUNCIL

Minutes of the Ordinary Meeting of St Stephen in Brannel Parish Council held at the Brannel Rooms, Fore Street, St Stephen on Wednesday 5th October 2016 starting at 7.30pm.

Present: Chair: Cllr Hatton
Vice Chair: Cllr Sibley
Messrs: Cllrs Davey, Hallett, McLening, Mills, Simpson and Wonnacott MBE.
Mesdames: Cllrs Mrs Allsopp, Mrs Wonnacott and Mrs Yates.

In attendance: Verna Hedley – Clerk, Linda Ranger – Deputy Clerk, Cornwall Councillor Curnow and 1 member of the public.

The Chairman welcomed everyone to the meeting and reminded everyone present that if they intended to participate in the meeting, they could be recorded, photographed, filmed or otherwise reported about.

FPC170/16 Apologies:

It was

RESOLVED to accept apologies from Cllr Allsopp, Coles, Mrs Gough, Cllr Phillips, Cornwall Cllr Greenslade and PCSO Harris.

FPC171/16 Declarations of Interest:

Cllrs Hatton, McLening, Simpson, Mrs Wonnacott and Wonnacott MBE declared an interest in agenda item 7 – the approval of grant recommendations.

FPC172/16 Dispensation Requests:

None.

FPC173/16 Public Participation:

A crime figures report had been distributed prior to the meeting. The report stated that 11 crimes had been reported during September 2016, out of which 8 offenders were either known to the police or had been arrested. The figures were broken down as follows –

Foxhole	1
St Stephen	8
Stepaside	1
Treviscoe	1

Cornwall Cllr Curnow advised that Eloise Travis would be attending a future community network meeting regarding clean air within the network area.

Christine Hore from St Stephen Recreation Ground Control Board apologised for not attending the last meeting and gave an update on how the monies would be spent.

Christine Hore took questions from Members before leaving the meeting at 19.45pm.

FPC174/16 Full Council Meeting Minutes:

It was

RESOLVED that the minutes of the meeting held on Wednesday 7th September 2016 be signed as a true and accurate record.

FPC175/16 Matters Arising (for information only):

149/16 – A meeting had been held with Goonvean and the original wall of the cottage was still in situ. This could be an ideal location for a plaque.

160/16 – The Facebook page had been set up.

160/16 – The promotional goods had been ordered and received.

FPC176/16 Committee Meetings:

Employment Committee

The minutes of the Employment Committee meeting held on Wednesday 14 September 2016 were received. It was

RESOLVED to approve the following recommendations –

1. That the quotation of £10,092.07 from JJ Searle be accepted and that the money be taken from the cemetery ear marked reserves and the staff contingency ear marked reserve;
2. That the quotation of £2,750 from Mrs Newland be accepted; and
3. That the Employment Appeals Committee Terms of Reference be accepted.

The fourth recommendation would be taken under the confidential item later in the meeting.

Environment Committee

The minutes of the Environment Committee meeting held on Thursday 15th September 2016 were received. There were no recommendations therein

Planning Committee

The minutes of the Planning Committee meeting held on Wednesday 17 August 2016 were received. There were no recommendations therein.

Community Benefit Fund Committee

The minutes of the Community Benefit Fund Committee meeting held on Wednesday 28th September 2016 were received.

Cllr McLening left the meeting and took no part in the following discussion.

After receiving an additional estimate, it was

RESOLVED to approve the amended following recommendations as presented –

1. That a grant of £4,070 for a replacement boiler and radiators be awarded to Coombe Community Hall and that the money be taken from the Carloggas Community Benefit Fund (LGA 1972 s133)

Cllr McLening returned to the meeting.

Finance and General Purposes Committee

The minutes of the Finance and General Purposes Committee meeting held on Wednesday 28th September 2016 were received. It was **RESOLVED** to approve the following recommendations as presented –

1. That the following grants be approved.

Cllrs Hatton, Simpson, Mrs Wonnacott and Wonnacott MBE left the meeting and told no part in the following discussion.

- Tregargus Trust: £1,500 (LGA 1976 s19 Misc Prov)
- Whitemoor Village Hall: Letter of support, enabling grant of £100 (LGA 1972 s133)

Cllrs Hatton, Simpson, Mrs Wonnacott and Wonnacott MBE returned to the meeting.

- St Stephen AFC: £700 (LGA 1976 s19 Misc Prov)
- St Stephen in Brannel Parish Church: A one off grant of £400 to repair the clock (Parish Council Act 1957 s2)

Cllr Mrs Wonnacott requested a recorded vote – Cllr Mrs Allsopp voted against; Cllrs Hatton, Simpson, Wonnacott MBE and Mrs Yates voted for; and Cllrs Davey, Hallett, McLening, Mills, Sibley and Mrs Wonnacott abstained.

- St Stephen in Brannel Sunshine Club: £500 (LGA 1976 s19 Misc Prov)
- Victim Support: Not to give a donation as one had been given the previous financial year.
- Cruse Bereavement Care: Not to give a donation as one had been given the previous financial year.
- St Stephen Pantomime Co: Not to sponsor the programme as the Parish Council had awarded an annual grant to help with running costs.

Cornwall Councillor Curnow left the meeting at 20.15pm.

FPC177/16 Payment of Accounts:

It was

RESOLVED to approve the accounts as presented –

Debit Card

Bookers Ltd	Supplies for NHP & B/R	119.12
Total		119.12

Direct Debits

SWW	Nanpean Cemetery	42.46
SWW	Churchtown Craft Workshops	161.17
SWW	St. St. Cemetery	56.17
SWW	Nanpean Pub. Cons.	47.50
SWW	St. St. Toilets	84.50
Initial Hygiene	Hygiene contract	9.92
SWALEC	Car park electricity (Sept)	9.09
British Gas	Nanpean Toilets	25.86
British Gas	St Stephen Toilets	31.59
Total		468.26

Electronic Payment

Viking	Stationary	410.97
D May & Son Ltd	Materials	372.13
Mercer Security	BR caretaking (September)	217.00
Grant Thornton	Audit Fees	720.00
Total		1,720.10

Payments (Cheque)

Petty Cash	Imprest	108.67
HMRC	Tax & NIC 6	2,386.15
National Pens	Promotional Materials	194.34
Jewsons Ltd	Digger Hire	306.00
Cllr D Simpson	Travel Expenses	252.90
St Austell Glass	Glass for greenhouse	221.40
Total		3,469.46

Wages/Salaries **Paid in Period 6** **8,658.67**

Monies Banked

Interest (Sept)	5.62
Craft Workshop Rental (Sept)	708.95
Brannel Room Hire (Sept)	266.00
Burial Fees (Sept)	1,670.00
Precept & Grant	99,238.51
Total	101,889.08

It was further

RESOLVED to transfer £15,000 from the Business Account to the Treasurers Account.

FPC178/16 Consultation:

a) It was

RESOLVED that a response to the Cornwall Site Allocations Development Plan Document was not required.

It was

RESOLVED that, as CALC and NALC were responding to the Local Government Finance Settlement Technical Consultation, the Clerk and Cllr Mrs Allsopp look over the document to see if any further response was required.

It was

RESOLVED that Cllrs Mrs and Mr Wonnacott MBE respond to Open Spaces Assessment.

It was

RESOLVED that Cllr Mrs and Mr Wonnacott MBE draft a response to the Hackney Carriage and Private Hire Driver Policy Review consultation.

b) None.

FPC179/16 Review and Adoption of Council Policies:

It was

RESOLVED to pass the Councillors Allowance and Expenses policy to the Finance and General Purposes Committee for consideration and recommendation.

It was

RESOLVED to re-adopt the Press & Media policy.

It was

RESOLVED that the e-cigarette and vaping in the workplace information be included in the No Smoking Policy.

FPC180/16 Neighbourhood Plan:

Cllr Mrs Wonnacott gave feedback from the first Neighbourhood Plan Steering Group meeting.

FPC181/16 Web Site:

Members were updated on recent events and the options open to them. After discussion, it was

RESOLVED to give the parish council office staff delegated powers to get a new website up and running within a set up limit of £1,500. Members agreed to the Facebook option but declined the offer of Twitter.

FPC182/16 Planning Application:

It was

RESOLVED that Members had no objections to the non-material amendments under planning application 16/08620.

FPC183/16 Committee Membership:

It was

RESOLVED to appoint Cllr Mills to the Employment and Environment Committees.

FPC184/16 Correspondence:

Post:

1. Fields in Trust – Impact Report 2015
2. LCE – Autumn 2016 edition.

E-Mail:

1. CALC – Weekly Newsletter 30/9/16
2. Cornwall Councillor Greenslade - Report to the newspaper
3. Cornwall Council –Final report of the Governance Review External Group.
4. Cornwall Council - Electoral Review Panel puts forward proposal for future size of Cornwall Council.
5. Community & Devolution Newsletter

Invitations:

1. Passion for Porcelain exhibition at Wheal Martyn on 20th October 2016.
2. CALC Open Meeting on 6th October 2016 at New County Hall.
3. CALC General Meeting on 6th October 2016 at New County Hall

FPC185/16 Information and Answers:

- a) Members were advised that the date for the next China Clay Community Network Meeting had changed to Monday 7th November 2016.
- b) Members was reported that there was a possible problem with the electrics of the air quality monitor based at Treviscoe so it had been disconnected pending investigation.
- c) Members were notified that the Scarcewater and Pine Tips applications had been submitted for appeal but no official notification had been received
- d) The Cornwall Local Plan would be going before Cabinet on 22nd November 2016 for adoption.
- e) Cllr Wonnacott MBE asked if any more could be done about the missing glass in the High Street bus shelter owned by Cornwall Council. The Clerk said she would look into the matter.
- f) Cllr McLening gave feedback from the Code of Conduct training.
- g) Members were reminded that the planning application for a development at Tregargus Farm, St Stephen had been withdrawn not refused.
- h) It was advised that the application for a development off Carpalla Rd, Foxhole had been received and would be considered at the next planning committee meeting.
- i) Cllr Sibley reported that Treviscoe Youth Club's opening night would be Friday 7th October 2016.

It was

RESOLVED that in view of the confidential nature of the business about to be transacted, the public and press be excluded and instructed to withdraw.

FPC186/16 Staffing Matter:

- a) It was **RESOLVED** to approve the increment increase for S Dowrick as presented.
- b) It was **RESOLVED** to approve the increment increase for S Newland as presented.
- c) It was **RESOLVED** that the parish council office staff be given delegated powers to purchase a gift up to the value of £60.

The meeting ended at 9.25pm

Chairman

Date