

ST STEPHEN IN BRANNEL PARISH COUNCIL

Minutes of the Ordinary Meeting of St Stephen in Brannel Parish Council
held at the Brannel Rooms, Fore Street, St Stephen
on Wednesday 1st March 2017 starting at 7.30pm.

Present: Chair: Cllr Hatton
Vice Chair: Cllr Sibley
Messrs: Cllrs Allsopp, Hallett, McLening, Simpson and
Wonnacott MBE.
Mesdames: Cllrs Mrs Allsopp, Mrs Wonnacott and Mrs Yates.

In attendance: Verna Hedley – Clerk, Linda Ranger – Deputy
Clerk, Cornwall Cllr Curnow and Cornwall Cllr
Greenslade

Cllr Hatton, on behalf of the Parish Council, presented Verna Hedley with her 15-year long service award.

Cllr Hatton read out a note of apology from Cllr Wonnacott MBE.

The Chairman welcomed everyone to the meeting and reminded everyone present that if they intended to participate in the meeting, they could be recorded, photographed, filmed or otherwise reported about.

FPC30/17 Apologies:

It was

RESOLVED to accept apologies from Cllr Davey, Cllr Mills, Cllr Phillips, Cornwall Councillor Wood and PCSO Relf.

FPC31/17 Declarations of Interest:

Cllr Sibley declared an interest in agenda item 7 – the recommendation from the Community Benefit Fund Committee.

Cllr Wonnacott MBE declared an interest in agenda item 8 as Trade Services are his employers.

FPC32/17 Dispensation Requests:

None.

FPC33/17 Public Participation:

There were no members of the public present.

A crime figures report had been distributed prior to the meeting. The report stated that 5 crimes had been reported during February 2017, out of which 3 offenders were either known to the police or had been arrested. The figures were broken down as follows –

Foxhole 2
High Street 1
Nanpean 1
St Stephen 1

Within the report, it was stated that 1 of the crimes had been domestic related; and that there had been 46 calls to the police in relation to the Parish; there had been 3 incidents of heating oil being stolen in the local area; and there were no updates on PCSO number deductions.

Cornwall Councillor Curnow had nothing to report.

Cornwall Councillor Greenslade advised CERC were carrying out an investigation into the roof damage that had occurred during a period of strong winds; and into complaints regarding the parking up of heavy good vehicles on the access roads.

FPC34/17 Full Council Meeting Minutes:

It was

RESOLVED that the minutes of the meeting held on Wednesday 1st February 2017 be signed as a true and accurate record with the following amendments–

FPC28/17 10 and 12: “Education” be changed to “Incinerator”.

“It was **RESOLVED** to raise standing order 3V.” be included after FPC29/17.

FPC35/17 Matters Arising:

FPC24/17: The course had been booked.

FPC26/17: A further letter had been received from Imerys. This letter would be considered at the next Employment & Cemeteries Committee meeting.

Following on from discussions in June 2015, Members were advised that the Church Rooms, Nanpean had come up for auction. The Clerk advised that an extra-ordinary meeting would be arranged for Wednesday 8th March 2017 to discuss the matter further.

FPC36/17 Committee Meeting Minutes:

Development Committee

The minutes of the Development Committee meeting held on Wednesday 8th February 2017 were received. It was

RESOLVED that the following recommendations be approved –

Speed Safety Stickers

That 100 x 20mph stickers; 100 x 30mph stickers; and 30 x 40mph stickers along with smaller clear promotion stickers be purchased at an approx. cost of £230 and that the monies be taken from the General Fund.

Parish Council Website

To ratify the purchase of the additional security package from Seadog IT at a cost of £99 per year and the monies be taken from the General Fund.

Planning Committee

The minutes of the Planning Committee meeting held on Wednesday 15th February 2017 were received. There were no recommendations therein.

Cllr Sibley left the meeting.

Community Benefit Fund Committee

The minutes of the Community Benefit Fund Committee meeting held on Wednesday 22 February 2017 were received. It was **RESOLVED** that the following recommendations be approved –

Treviscoe Institute and Community Centre

That a grant of £7,500 be awarded for the re-wiring of the Community Centre and that the monies be taken from the Carloggas Fund.

Cllr Sibley returned to the meeting.

Cllr Wonnacott MBE left the meeting.

FPC37/17 Payment of Accounts:

It was **RESOLVED** to approve the accounts as presented –

Debit Card

M &S	Long Service Award Vouchers	100.00
SLCC	Membership	169.00
Total		269.00

Direct Debits

Initial Hygiene	Hygiene Contract	9.92
BT	Fax Line	92.76
BT	Phone Line	105.78
BT	Internet Services	143.88
Nest	Pension Payments (Jan)	89.53
Google	E-mail	7.92
Total		449.79

Electronic Payment

AD Sales	Job Advert	360.00
Cornwall Council	Training	20.00
D May & Son	Maintenance Materials	530.92
Mercer Security	Letting Warden Fees	196.00
SSE Enterprise	Street Light Maintenance	146.93
SeaDog IT	Firewall Premium fee	114.95
Trade Services	Training Course	275.00
Zurich	LCAS Seminar	108.00
Total		1,751.80

Payments (Cheque)

Petty Cash	Imprest	98.13
HMRC	Tax & NIC 11	2,419.63
Bocconoc	Nanpean Lease	50.00
G Stevens	Removal of Waste	180.00
Kerrow Memorials	Jack Clemo Plaques	139.17
S Newland	Shrubs & Plants	50.00
R Blackie & Sons	Fuel	83.44
Pengelly Garden	Plants	71.98
I Brokenshire	Training Travel Expenses	39.60
S Dowrick	Training Travel Expenses	39.60
Jewson Ltd	Digger Hire	555.60
Total		3,727.15

Wages/Salaries Paid in Period 11 8,700.20

Monies Banked

Interest (Feb)	6.44
Craft Workshop Rental (Feb)	708.95
Brannel Room Hire (Feb)	440.00
Burial Fees (Feb)	3,650.00
VAT Refund	4,069.53
Total	8,874.92

It was further **RESOLVED** to transfer £7,000 from the Business Account to the Treasurers Account.

Cllr Wonnacott MBE returned to the meeting.

FPC38/17 Consultations:

- a) It was **RESOLVED** that Cllrs Sibley and Simpson draft a response to the further consultation on 100% Business Rates Retention.
It was **RESOLVED** that Cllrs Sibley and Simpson draft a response to the NALC reply to the Housing White Paper consultation.
- b) None.

FPC39/17 Neighbourhood Plan:

Cllr Mrs Wonnacott gave an update from the steering group meeting held on Wednesday 7th February 2017.

Cornwall Councillors Curnow and Greenslade left the meeting at 20.15pm.

FPC40/17 Movement of Funds:

It was

RESOLVED to approve the movement of funds for the financial year 2016/17 as presented.

FPC41/17 Standing Orders:

It was

RESOLVED to adopt the amendments to standing orders 14 & 15 as presented.

FPC42/17 Weed Spraying Contract:

It was

RESOLVED to approve the appointment of Cormac as the weed spraying service provider for 2017-18.

FPC43/17 Jewellery Vouchers:

Members were advised that a gift of £250 vouchers were received with a recent stationary order. After discussion, it was **RESOLVED** to destroy the vouchers.

FPC44/17 Correspondence:

Post:

1. Clerks & Councils Direct March 2017 edition.
2. Letter of thanks from Tregargus Trust.

E-Mail:

1. CALC – Weekly News Roundup. 3rd & 17th February editions.
2. Courses for Adults – Writers of the Clay to be held in the Brannel Room from 5th May to 16th June at a cost of £48 or free of charge to those receiving means tested benefits.
3. Information on the Environmental Growth Challenge 2017.
4. Communities & Devolution Newsletter. 2nd, 7th & 15th February 2017 editions.

FPC45/17 Information and Answers:

1. Cllr Sibley reported a second defibrillator had been installed at Treviscoe Institute and Community Centre.
2. Cllr McLening and Cllr Wonnacott MBE gave feedback from the St Dennis Incinerator meeting.
3. Cllr McLening gave feedback from the China Clay Network meeting.
4. Cllr McLening reported that Coombe has had 84 out of 91 potholes repaired.
5. Cllr Simpson also gave feedback from the China Clay Network meeting.
6. Cllr Simpson gave feedback from the Planning Partnership meeting he had attended.
7. Cllr Simpson advised that he had finished his report on behalf of the Planning Improvement Board.
8. There were currently 6 spaces on the Level 2 H&S course being held on 13th March 2017. Members were advised to let the Clerk know if they would like to attend.
9. A copy of the St Austell to A30 Link Road presentation from the meeting on 22 February 2017 had been received.
10. The Clerk would be checking that the election delegate packs were available from Monday 6th March 2017.

It was

RESOLVED that in view of the confidential nature of the business about to be transacted, the public and press be excluded and instructed to withdraw.

It was

RESOLVED to raise standing order 12.

FPC46/17 Staffing Matters:

a) It was

RESOLVED to ratify the appointment of Ruth Mills as Administrator.

Cllr Sibley thanked Cllr Mrs Allsopp, Cllr Simpson and Linda Ranger for their hard work in the recruitment process.

Verna Hedley left the meeting.

b) It was

RESOLVED to approve the travel expenses for Verna Hedley to attend the Queens Garden Party.

It was

RESOLVED to reinstate standing orders.

The meeting ended at 9pm

Chairman

Date